

Decision Schedule

Decision made by	Pranali Parikh, Director for Growth and Regeneration
Decision made on	07 February 2024
Date decisions published	09 February 2024

Item no.	Agenda item	Contact Officer	Decision	*Key/ Non-Key	**Last date for call in
	Cleaning Contract for Public Conveniences	Rebecca Woolley, Senior Estates Surveyor	<ol style="list-style-type: none"> 1. To award the contract for the cleaning, provision of consumables and basis caretaking duties during working hours at the two Public Conveniences; St Mary's Way and Wilton Road to the preferred supplier selected through a procurement process. 2. To enter into any necessary legal documentation required to implement the award with effect from the 14 February 2024. 	Key	14 February 2024

Call in

***What is a Key Decision?**

A Key Decision is an [executive decision](#) likely to result in the Council:

- Incurring expenditure of £50,000 or more, or;
- Making savings or generate income of £50,000 or more, and/or
- Has a significant impact on two or more wards in the Borough and on communities living or working in those areas.

All Key Decisions will come into effect three working days (not including the date of publishing) after a decision has been published. The last date for call in will be included on the decision notice.

****What happens once a Key Decision has been made?**

When a [Key Decision](#) is made the decision shall be published within two clear working days of being made.

Copies of the notice of decision shall be published;

- In hard copy (upon request) at the main offices of the Council.
- By email which will be provided to all members.
- On the website.

All Key Decisions will come into effect three working days (not including the date of publishing) after a decision has been published. The last date for call in will be included on the decision notice.

How can scrutiny members call in a Key Decision?

The call-in request shall be on a completed [call-in request form](#) and include the names and signatures of six members excluding Cabinet Members, the decision making principles it is believed have been breached and also the reasons for this.